

## COMOX STRATHCONA WASTE MANAGEMENT ADVISORY COMMITTEE

Minutes from the meeting held on February 21, 2019 in the Comox Valley Regional District boardroom, located at 550B Comox Road, Courtenay, BC, commencing at 1:30 pm

<b>PRESENT:</b>	R. Kanigan, Chief Administrative Officer	Town of Comox
	S. Ashfield, Municipal Engineer	Town of Comox
	D. Hadfield, Transportation Manager	City of Campbell River
	J. Humphreys, Environmental Services Coordinator	Strathcona Regional District
	M. Tatchell, Chief Administrative Officer	Village of Tahsis
	L. Plourde, Chief Administrative Officer	Village of Gold River
	R. Crisfield, Manager of Operations	Village of Cumberland
	R. Dyson, Chief Administrative Officer	CVRD
	M. Rutten, General Manager of Engineering Services	CVRD
	A. McGifford, Senior Manager of CSWM Services	CVRD
	G. Bau Baiges, Manager of CSWM Projects	CVRD
	K. Douville, Manager of Financial Planning	CVRD
	L. Fraser, External Relations Advisor	CVRD
	A. Baldwin, Legislative Services Assistant	CVRD

### ITEMS:

#### Minutes

- **Comox Strathcona Waste Management Advisory Committee meeting held on January 23, 2019**

The committee reviewed the minutes of the January 23, 2019 Comox Strathcona Waste Management Advisory Committee. It was agreed that the sentence stating “The committee was of the consensus that a monitoring process longer than one year would be more beneficial” under the heading “Monitoring of Waste Management Technology – Chester, Nova Scotia” will be amended to “The committee was of the consensus that it would be beneficial to commence the monitoring process after one year of operations”.

- **Comox Strathcona Waste Management Advisory Committee Workshop held on January 23, 2019**

Concern was expressed by Town of Comox staff that the above noted minutes, presented to the board in February, did not accurately reflect the discussion and recommendation of the technical advisory group. The technical advisory committee discussed whether the recommendation to the board should have included the CVWMC site within the analysis and site comparison for the regional organics processing facility. CVRD staff advised that the recommendation to the board reflected previous board direction that the facility be sited in Campbell River. It was also noted that it was made clear in the staff report that the advisory group had asked that the CVWMC also be included in the comparison of potential sites, which was highlighted in A. McGifford’s presentation to the board.

R. Kanigan left the meeting at 1:50pm.

Town of Comox staff noted that it would be prudent to undertake the analysis and comparison of all the sites at the same time. It was further noted that it is important that the board be made aware of the rationale for including the CVWMC site. There are new board members that could benefit from understanding the justification for siting in Campbell River, preferably with updated information. A concern was raised that with all the possible changes, there are a lot of unknowns that could have a significant impact on the costs and that siting of the facility in Campbell River may not be the most cost effective option for taxpayers. Also, the greenhouse gas emissions for waste transport should be understood within this project. As the participation of the municipalities remain subject to the costs of the project, there is interest to see the analysis include both the Comox Valley and Campbell River sites.

The CVRD CAO stated his willingness to bring forward a separate report to the board to address the concerns raised. The committee did not reach consensus to bring forward a separate report. Previous studies regarding the regional organics facilities will also be included on the agenda. It was also noted that an elected official could put forward a motion to the board to include the CVWMC in the analysis for the siting of the organics facility. The advisory committee agreed that time is of the essence to move this project forward to ensure the grant funding is not lost.

### **Agenda and Minutes of the Solid Waste Joint Resource Committee**

The committee received the agenda and minutes of the Solid Waste Joint Resource Committee minutes. A. McGifford provided background information regarding the routing around the CVWMC property fence line to provide connectivity for the Bevan Trail and confirmed that it does not include any funding commitments. Cumberland and CVRD staff will perform a site visit to better understand the best option along the property line, should the option to use CVWMC land be required.

### **Draft Staff Report: Regional Organics Compost Project – March 2019 Update**

G. Bau Baiges provided an overview of the above-noted report. CVRD staff will prepare a separate report for the organics grant application. The last bullet on page 3 of the staff report will be amended to clarify that the cost comparison is for backhauling only. A suggestion was made that there could be cost saving opportunities by including transportation of organics within the DBO contract. Packaging the construction, hauling and operations may be an option to consider, CVRD staff will investigate.

### **Draft Staff Report: 2019-2023 Recommended Financial Plan – CSWM Service – Function 391**

A. McGifford presented an overview of the above-noted report. It was clarified that the amount in table 1 for the planned capital spending for the regional organics facility is only for 2019 and not the cost for the entire project. A change will be made to the staff report going to the board on March 7, 2019 to identify that there would be additional cost budgeted in 2020 related to the Regional Organics facility.

### **In-camera Item:**

#### **In-camera minutes of the Comox Strathcona Waste Management Advisory Committee meeting held on January 23, 2019.**

The committee reviewed the in-camera minutes of the Comox Strathcona Waste Management Advisory Committee meeting held on January 23, 2019 and no errors or omissions were noted

### **MUNICIPAL SERVICE/PROJECT UPDATES:**

No updates were provided.

### **GENERAL:**

The next Comox Strathcona Waste Management Advisory Committee meeting is scheduled for March 21, 2019 at 1:30 pm.

### **TERMINATION:**

The meeting terminated at 3:03 pm.

Recorded by:

Certified correct:

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A. Baldwin  
Legislative Services Assistant

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Andrew McGifford  
Senior Manager of CSWM Operations